A. General Conditions

1. A $250 Advanced Tuition Deposit is required of all students. A portion of the deposit is applied to the student's account while $50 is placed in a contingency fund for use as needed during the student's time at NNU. The remaining portion of the contingency fund will be refunded when a student graduates or withdraws from school.

B. Room Assignment

1. As standard procedure, students are assigned according to room capacity (2, 3, or 4 to a room), and are expected to accommodate the roommate(s) assigned by the Director of Residential Life. Room assignments are made according to (a) space available, and (b) the order in which the completed housing contract and New Student Advanced Deposit of $250 is received. It is to the student's advantage to complete and return both of these items immediately to the Student Development Office.

2. The university reserves the right to refuse any application due to lack of available space, at which time the student will be notified.

3. The university further reserves the right to change or deny room assignments at any time due to the interest of health, discipline, management or general welfare of the students.

4. Single room occupancy (when available) involves an additional charge of $250 per semester.

C. Terms of Occupancy

1. Residence halls will normally be open at 1:00 pm to receive students on the day prior to class registration day each semester, and will remain open until 12 noon on the day following the last day of finals in each semester.

2. The residence halls will be CLOSED during the breaks between first and second semester, and during spring break.

D. University Management

1. The university reserves the right of entry by authorized personnel, under adopted procedures, to make necessary inspections for management, maintenance, safety, sanitation, welfare, and conduct.

E. Community Living Standard

1. Health and Safety
   a. In accordance with state, county, and city laws, all weapons (including firearms, ammunition, fireworks, explosives, etc.) are not permitted in the residence hall rooms.
   b. Inflammable materials (including gasoline, cleaning solvents, etc.) may not be kept in the residence halls.
   c. No burning substances or flames (including candles, lamps, incense, etc.) are to be used in the residence halls.
   d. Fire fighting equipment is to be used only in the event of fire. Every student is expected to participate in fire drills as organized.
   e. No pets are allowed in or around the residence halls (except fish).
   f. Repairs or alterations to the structures or equipment are to be made only by university personnel.
   g. Storage of personal property shall be in a manner prescribed by the university.
2. Furnishings and Equipment
   a. The student must furnish his/her own blankets, towels, bedspread, sheets (twin XL for freshman dorms), pillows, and pillowcases.
   b. The student agrees to give proper care to his/her room furnishings and equipment, and to make prompt payment for any damages. Charges for loss of equipment, damage to or defacement of any area in common use (such as lounges, recreation rooms, halls, bathrooms) may be assessed equally against residents of the area. Furniture may not be moved in or out of the student’s room or public areas without permission of the Resident Director.
   c. All residence hall students are required to obey all policies of conduct and lifestyle as certified by their signature on the application for admission to Northwest Nazarene University.

F. Food Service
1. All on-campus residents are required to carry a meal plan. Meals will be provided on the basis of the following plan (the meal plan is reviewed annually, and thus is subject to change):
   - **Platinum:** $1620 per semester, Unlimited entries
   - **Silver:** $1365 per semester, 150 entries per week, $100 Flex Money
   - **Bronze:** $940 per semester, 125 entries per week, $65 Flex Money
   - **Copper:** $525 per semester, 75 entries per week, $50 Flex Money

   Eligibility to participate in a meal plan is determined by which residence hall you live in.
2. Dining hall hours are as follows and are subject to change:
   - **Monday - Friday:**
     - Breakfast: 7:00am - 10:00am
     - Lunch: 11:00am - 2:00pm
     - Dinner: 5:00pm - 7:00pm
     - Late Night: 8:30pm - 10:00pm (no late night hours on Friday night)
   - **Saturday:**
     - Brunch: 10:30am - 1:00pm
     - Dinner: 5:00pm - 6:00pm
   - **Sunday:**
     - Brunch: 11:30am - 1:30pm
     - Dinner: 5:00pm - 6:00pm

G. Contingency Deposit Refund
1. The university may transact business such as refunding deposits, etc., with a minor unless otherwise directed in writing by the parent or guardian.
2. It is understood that the Contingency Fee will be refunded under the following conditions:
   a. If this contract is not accepted by the university, or
   b. If the student cancels the reservation in writing to the Office of Student Development 30 days prior to the beginning of the next term.
3. If a student withdraws from the university during the term, room and board refunds will be set according to the official dates that the room was last occupied and the meal ticket is voided by the dining hall manager.

**NOTE:** All exceptions to the above terms and conditions must have the approval of the Director of Residential Life, Northwest Nazarene University.