ACQUAINTANCE/FRIEND REFERENCE MEMORANDUM
NORTHWEST NAZARENE UNIVERSITY

TO: _____
(Someone Who Knows You Well)

FR: Karen Pearson, Director of Residential Life

RE: Confidential reference response regarding:

(Name of applicant applying for position of Resident Director)

The above named person has applied to serve as a Resident Director. In such a position he/she will be working directly with young people attending NNU and living in our residence halls. As one of the applicant's acquaintances/friends, you can give us an appraisal of his/her suitability for service in residential life.

Briefly describe the applicant in terms of the following characteristics:

1. General personality and attitude

2. Initiative, resourcefulness, and ability to achieve results

3. Behavior under stress

4. On the whole, how would you rate this person for a position of responsibility and authority?

Good					Fair				Poor	
10	9	8	7	6	5	4	3	2	1	0

5. Do you have any reason to <u>doubt</u> this person's ability to work in a residence hall setting with students? If yes, please comment.

Yes _____No

Please comment on any issues not covered on this reference sheet.

Signature_____ Date_____