

Duplication and Transfer Services

Terms of Service, Damage Waiver & Copyright Release

These Terms of Service, Damage Waiver & Release apply to all CD & DVD Duplication, Tape Transfer and Duplication, and Format Conversion services by Northwest Nazarene University ("NNU") Media Technology Department to any purchaser or potential purchaser ("Client").

Terms of Service

Cancellation of Orders: If a project is cancelled while in progress, Client agrees to pay for all services and materials rendered up to that time.

Return Policy: No returns will be accepted more than 30 days after Client receives product. The NNU Media Technology Department limits returns to product deemed defective by reason of workmanship or materials.

Damage Waiver

While every precaution will be taken in the safe handling of your property, the NNU Media Technology Department will not be responsible for damage to any Masters, Tapes, Videos or materials submitted by Client. If any damage occurs, the NNU Media Technology Department will reimburse Client for the replacement cost of the blank media only.

Copyright Release

Client guarantees and warrants that all materials provided to the NNU Media Technology Department are owned by the Client or that the Client has all necessary rights, including copyright and waiver of moral rights, for the duplication and/or transfer of such material.

I have read and understand the above **Terms of Service, Damage Waiver** and **Copyright Release** disclaimers and will not hold the NNU Media Technology Department or its employees liable for any damage or copyright infringement. I own the copyright or have copyright permission for duplication or transfer of the master(s) listed below and authorize the NNU Media Technology Department to perform duplications or transfers.

I agree to all of the above:

Customer: _____ Phone: _____

Address: _____

Signature: _____ Date: _____

Master to be copied:

Name: _____

Year: _____

Any Additional information:

