



Quick Reference Guide for Bibliography or Works Cited

Rev. 03/06/09

It is important to know that you cannot assume that the citations found in a library's online databases are in the proper style format as they appear on the screen in your result list following a search query. Most of the elements below are found in online citations from your online database search, but these elements will not be in the proper order, nor with the appropriate punctuation or spacing called for by the style manual which you are required to use.

Therefore, make sure you have all of the elements listed below as you collect material for your research. This handout also provides you with the specific information and examples for databases which are included in the NNU Library collection.

Important Elements needed for citing works used:

- Journal title (always underlined or in italics, depending on style manual)
- Article title
- Author (if given)
- Volume and issue number of the journal
- Date of publication
- Page or paragraph numbers if applicable
- **Database Name (see NNU's databases below)**
- **URL of the site**
- Date of retrieval from web
- **Library name and place which is hosting the licensed database (for MLA)**

The following examples were adapted from the Duke University Library website at http://www.lib.duke.edu/libguide/cite/works_cited.htm

Full Text Journal Article from a Database

For all articles retrieved in full text from a database the “Database Name” will be the specific database used (e.g. *Business Source Premier*, *ATLA Religion Database*, *PsycINFO*, *Social Work Abstracts*) – not the database company name .

APA	Holton, W. (1994). The Ohio Indians and the coming of the American Revolution in Virginia. <i>The Journal of Southern History</i> , 60, 453-478. Retrieved July 31, 2004, from Academic Search Premier database.
MLA	Holton, Woody. "The Ohio Indians and the Coming of the American Revolution in Virginia." <i>The Journal of Southern History</i> 60.3 (1994): 453-478. <i>Academic Search Premier</i> . Riley Lib., Nampa, ID. 31 January 2005 < http://www.ehost.com >.
Turabian	Holton, Woody. "The Ohio Indians and the Coming of the American Revolution in Virginia." <i>The Journal of Southern History</i> 60 (August 1994): 453-478. Database online. Available from <i>Academic Search Premier</i> , http://www.ebscohost.com . Accessed 31 July 2004. <i>The 6th edition of <u>A Manual for Writers of Term Papers, Theses, and Dissertations</u> provides only a few examples of citations for electronic resources. The citation above is adapted from those examples.</i>

Full Text Newspaper Article from a Database

APA	Cowell, A. (2001, September 3). Britain faces flurry of illegal migrants using channel tunnel. <i>New York Times</i> . Retrieved January 19, 2005, from Proquest Newspapers.
MLA	Cowell, Alan. "Britain Faces Flurry of Illegal Migrants Using Channel Tunnel." <i>New York Times</i> 3 Sept. 2001, late ed. <i>Proquest Newspapers</i> . Riley Lib., Nampa, ID. 19 Oct. 2001 < http://www.proquest.com/ >.
Turabian	Cowell, Alan. "Britain Faces Flurry of Illegal Migrants Using Channel Tunnel." <i>New York Times</i> , 3 September 2001. Database online. Available from <i>Proquest Newspapers</i> , http://www.proquest.com . Accessed 19 January 2005.

Full Text Electronic Book from a Database

APA	Norman, R. (1998). <i>The moral philosophers</i> . New York: Oxford University Press. Retrieved August 14, 2004, from NNU, Riley Library, netLibrary Web site: http://www.netlibrary.com
MLA	Norman, Richard. <u>The Moral Philosophers</u> . New York: Oxford UP, 1998. Riley Library, Nampa, ID. 14 Aug. 2004 < http://www.netlibrary.com >.
Turabian	Norman, Richard. <i>The Moral Philosophers</i> . New York: Oxford University Press, 1998. Book online. Available from <i>netLibrary</i> , http://www.netlibrary.com . Accessed 14 August 2004.

WorldCat and the NNU Riley Library Catalog

WorldCat is actually just a library catalog. Usually you will use it to identify material that you want to request through interlibrary loan. When you cite books in your bibliography that were accessed in hard copy it is not necessary to include information about the library catalog which you used to locate the material. Cite books found using WorldCat and the NNU Riley Library Catalog by simply using the examples for books in print.

If you happen to find and make use of a NetLibrary book that you found by searching NNU's catalog or WorldCat, use the example for an electronic book. If you are searching NNU's catalog or WorldCat and you find and use a government document that is linked to the full text source on a government website, refer to a complete style manual for guidelines.

Book in print with a Single Author

APA	Fleming, T. (1997). <i>Liberty!: The American Revolution</i> . New York: Viking.
MLA	Fleming, Thomas. <u>Liberty!: The American Revolution</u> . New York: Viking, 1997.
Turabian	Fleming, Thomas. <i>Liberty!: The American Revolution</i> . New York: Viking, 1997.

Article from a Printed Journal

APA	Brown, E. (1996). The lake of seduction: Silence, hysteria, and the space of feminist theatre. <i>JTD: Journal of Theatre and Drama</i> , 2, 175-200.
MLA	Brown, Erella. "The Lake of Seduction: Silence, Hysteria, and the Space of Feminist Theatre." <u>JTD: Journal of Theatre and Drama</u> 2 (1996): 175-200.
Turabian	Brown, Erella. "The Lake of Seduction: Silence, Hysteria, and the Space of Feminist Theatre." <i>JTD: Journal of Theatre and Drama</i> 2 (1996): 175-200.