

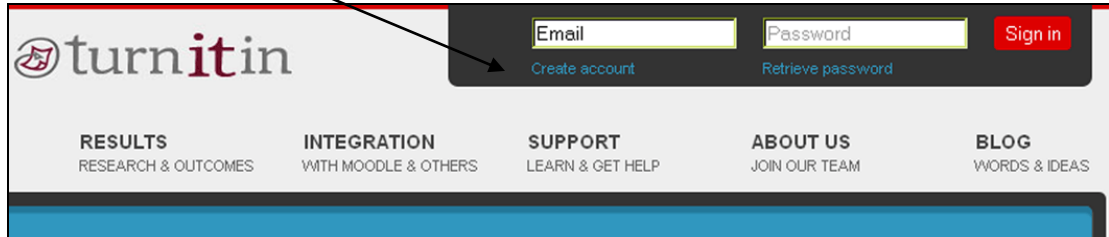
# Checking a Paper on Your Own via TurnItIn

NNU uses the TurnItIn software to help encourage academic integrity. Often, instructors set up TurnItIn assignments to be submitted either through the TurnItIn website or through an ANGEL course. If your instructor is not using TurnItIn but you would like to check your own work, you can follow these directions.

## Part A – Creating a TurnItIn Account

**Step 1:** Using a browser such as Firefox or Internet Explorer (at least version 7), go to [www.TurnItIn.com](http://www.TurnItIn.com).

**Step 2:** Click **Create Account**.



**Step 3:** In the *New Students Start Here* section, click **Create a User Profile**.

**Step 4:** In the *Create a New Account* section, click **Student**.

**Step 5:** On the *Create a New Student Account* page, for Class ID, enter **2913937**.

**Step 6:** For Class Enrollment Password, enter **turnitin**.

**Step 7:** Enter your first name, last name and e-mail address.

**Step 8:** Select a secret question to be presented to you in case you forget your password.

**Step 9:** Enter the answer to the secret question you selected.

**Step 10:** Read through the User Agreement.

**Step 11:** Select the button that indicates you are at least 13 ☺

**Step 12:** Click **I Agree – Create Profile**.

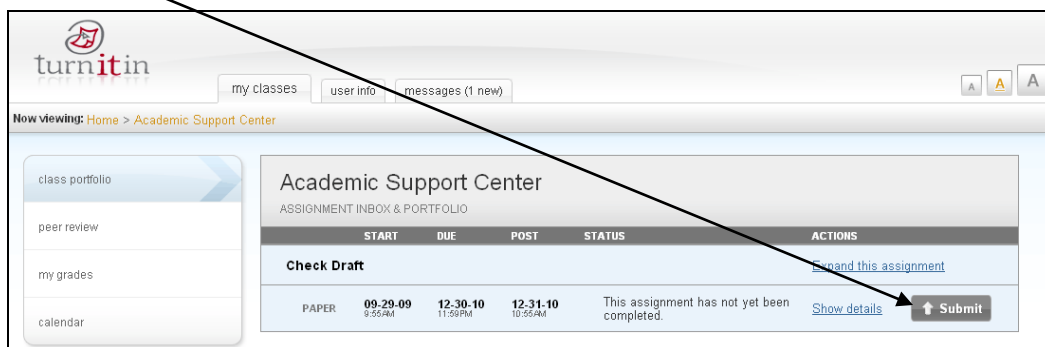
**You will only need to set up an account once. See page 2 for directions to submit a paper.**

## Part B – Submitting a Paper to TurnItIn

**Step 1:** Log in with your e-mail address and password.

**Step 2:** Click the link to the **Academic Support Center** class.

**Step 3:** Click **Submit**.



**Step 4:** Keep Single File Upload as your choice for submission method.

**Step 5:** If not already there, enter your first and last names.

**Step 6:** Enter a title for the paper.

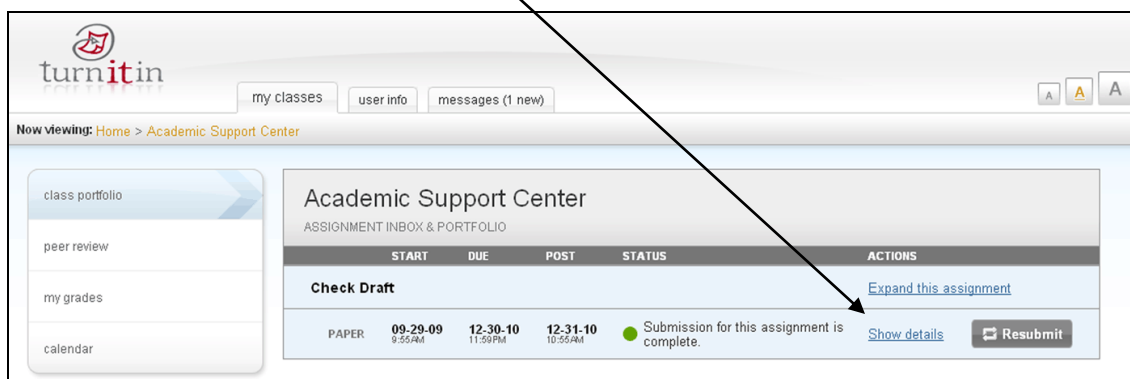
**Step 7:** **Browse** for the desired paper among your computer files. (Highlight the desired paper and click Open.)

**Step 8:** Click **Submit**.

**Step 9:** On the Submission Preview page, look to make sure you have uploaded the right paper, then click **Submit**.

**Step 10:** You will receive a digital receipt. Click **Go to Portfolio**.

**Step 11:** Wait a few minutes, then click **Show Details** to see the results.



**Step 12:** Click the **color-coded percentage** to see your Originality Report.

For assistance with understanding the Originality Report, visit [www.nnu.edu/turnitin](http://www.nnu.edu/turnitin)

For subsequent checks, you will only follow Part B; you will not need to create an account each time.