

## Human Research Review Committee Membership

According to the federal policy requirements for HRRC membership there must be a minimum of five (5) members. These members must have varying backgrounds in order to “promote complete and adequate review of research activities commonly conducted by the institution.” (IRB Guidebook Chapter 1). The membership must be qualified through their experience, expertise, and diversity of backgrounds to promote respect for the decisions made by the HRRC and safeguard the rights and welfare of human subjects.

Membership of the HRRC must include persons with competence necessary to review research activities including an understanding of the institutional commitments, regulations, applicable law and standards of professional conduct and practice. Members of the HRRC may not consist entirely of members of one profession. The HRRC membership cannot consist entirely of men or entirely of women.

Memberships of the HRRC must include at the minimum:

- (1) one person whose primary concern is in the scientific area
- (2) one member whose primary concern is in nonscientific areas
- (3) a member from the Department of Education specifically for review of research protocols involving vulnerable populations
- (4) one member who is not otherwise affiliated with the institution and who is not part of the immediate family of a person affiliated with the institution. It is suggested that this member be drawn from the local community-at-large with knowledge about the community.

Additional members of the NNU HRRC will include:

- (5) one member from the School of Theology and Christian Ministries
- (6) one member representing undergraduate research
- (7) one member representing graduate research

According to federal policy requirements a list of current HRRC members must be submitted to the Office for Protection from Research Risks (OPRR) and kept with the HRRC records. This list must identify members by name, earned degrees, representative capacity, indications of experience and any employment or other relationship between each member and NNU.

No HRRC member may sit on the committee as her or his research is being reviewed.

Members will be appointed by the Deans' Council for a 2 year period with positions 1-3 appointed on even years and positions 4-7 appointed on odd years. For the initial year terms will be adjusted in order to have continuity across the changes in appointments. Specific members may serve for repeated terms. The HRRC members will elect a chair to serve for a 2 year period. This position is renewable for 2 terms.