



### Objectives:

In this scenario, you will:

- Navigate to an existing wiki page
- View comments
- Add comments
- Reply to a comment



## Quick Start Guide:

### Viewing and Adding Wiki Comments

Depending on the sharing permissions, users can view and make comments to a wiki site.

There are two ways to make a comment to a wiki:

- If you want to comment on a wiki page, click the **Add Comment** link.
- If you want to add a comment to a previous comment, click the **Show Comments** link and then click the **Reply** link to contribute to the discussion thread.

### Navigation

1. Enter a wiki site.
2. Navigate to the wiki page.

### Steps

#### Viewing Comments

1. Scroll to the bottom of the wiki page.
2. Click the **Show Comments** link.

#### Adding Comments

1. Click the **Add Comment** link.
2. Enter a comment heading in the **Subject** field.
3. Enter the comments into the text box.
4. If you have copied text from another document, press the **ctrl+v** keys on your keyboard to paste in the text.
5. Click the **Submit** button.

#### Replying to a Comment

1. Click the **Show Comments** link.
2. If there is more than one comment, click the **Reply** link for the specific comment.
3. Modify the text in the **Subject** field if needed.
4. Enter the comments into the text box.
5. If you have copied text from another document, press the **ctrl+v** keys on your keyboard to paste in the text.
6. Click the **Submit** button.