



Objectives:

In this scenario, you will:

- Navigate to an existing blog or journal entry
- View comments
- Add comments
- Reply to a comment

Quick Start Guide:

Viewing and Adding Blog Comments

Depending on the sharing permissions, users can view and make comments to a blog or journal entry.

There are two ways to make a comment to a blog or journal:

- If you want to comment on an entry, click the **Add Comment** link.
- If you want to add a comment to a previous comment, click the **Show Comments** link and then click the **Reply** link to contribute to the discussion thread.

Navigation:

1. Enter a blog or journal site.
2. Navigate to the entry.

Steps:

Viewing Comments

1. Scroll to the bottom of the entry.
2. Click the **Show Comments** link.

Adding Comments

1. Click the **Add Comment** link.
2. Enter a comment heading in the **Subject** field.
3. Enter the comments into the text box.
4. If you have copied text from another document, press the **ctrl+v** keys on your keyboard to paste in the text.
5. Click the **Submit** button.

Replying to a Comment

1. Click the **Show Comments** link.
2. If there is more than one comment, click the **Reply** link for the specific comment.
3. Modify the text in the **Subject** field if needed.
4. Enter the comments into the text box.
5. If you have copied text from another document, press the **ctrl+v** keys on your keyboard to paste in the text.
6. Click the **Submit** button.