

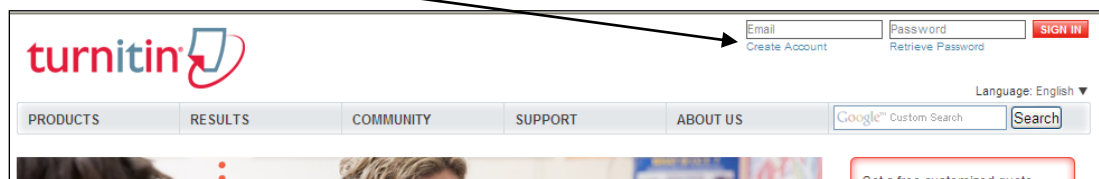
Checking a Paper on Your Own via TurnItIn

NNU uses the TurnItIn software to help encourage academic integrity. Often, instructors set up TurnItIn assignments to be submitted either through the TurnItIn website or through an ANGEL course. If your instructor is not using TurnItIn but you would like to check your own work, you can follow these directions.

Part A – Creating a TurnItIn Account

Step 1: Using a browser such as Firefox or Internet Explorer (at least version 7), go to www.TurnItIn.com.

Step 2: Near the top right corner, click **Create Account**.



Step 3: In the *Create a New Account* section, click **student**.

Step 5: On the *Create a New Student Account* page, for Class ID, enter **2913937**.

Step 6: For Class Enrollment Password, enter **turnitin**.

Step 7: Enter your first name, last name and e-mail address.

Step 8: Create a password, and select a secret question to be presented to you in case you forget your password.

Step 9: Enter the answer to the secret question you selected.

Step 10: Read through the User Agreement.

Step 11: Select the button that indicates you are at least 13 ☺

Step 12: Click **I Agree – Create Profile**.

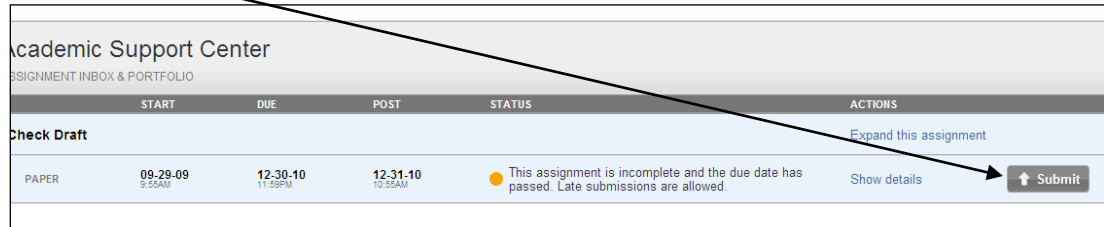
You will only need to set up an account once. See page 2 for directions to submit a paper.

Part B – Submitting a Paper to TurnItIn

Step 1: Log in with your e-mail address and password.

Step 2: Click the link to the **Academic Support Center** class.

Step 3: Click **Submit** to generate the page that allows you to upload your file.



The screenshot shows the Turnitin Academic Support Center interface. At the top, it says "Academic Support Center" and "ASSIGNMENT INBOX & PORTFOLIO". Below this is a table with columns: START, DUE, POST, STATUS, and ACTIONS. The table has one row for an assignment titled "Check Draft". The "START" column shows "09-29-09 9:55AM", the "DUE" column shows "12-30-10 11:59PM", and the "POST" column shows "12-31-10 10:55AM". The "STATUS" column contains a yellow circle icon and the text "This assignment is incomplete and the due date has passed. Late submissions are allowed." The "ACTIONS" column has two links: "Expand this assignment" and "Show details". A "Submit" button with an upward arrow is located to the right of the "Show details" link. An arrow from the text in Step 3 points to this "Submit" button.

	START	DUE	POST	STATUS	ACTIONS
Check Draft					Expand this assignment
PAPER	09-29-09 9:55AM	12-30-10 11:59PM	12-31-10 10:55AM	● This assignment is incomplete and the due date has passed. Late submissions are allowed.	Show details Submit

Step 4: Keep *Single File Upload* as your choice for submission method.

Step 5: If not already there, enter your first and last names.

Step 6: Enter a title for the paper.

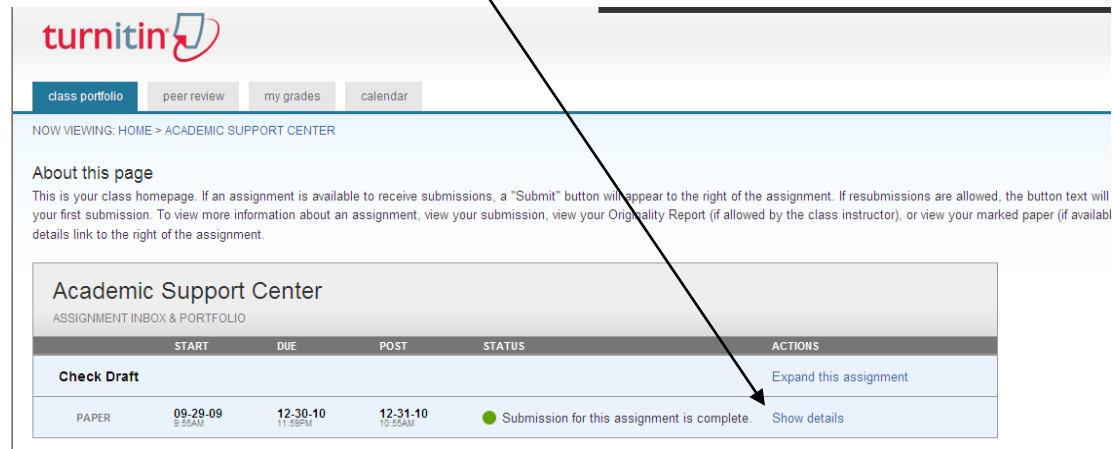
Step 7: **Browse** for the desired paper among your computer files. (Highlight the desired paper and click **Open**.)

Step 8: Click **Submit**.

Step 9: On the Submission Preview page, look to make sure you have uploaded the right paper, then click **Submit**.

Step 10: You will receive a digital receipt. Click **Go to Portfolio**.

Step 11: Wait a few minutes, then click **Show Details** to see the results.



The screenshot shows the Turnitin Academic Support Center interface. At the top, it says "turnitin" with a logo. Below this are navigation tabs: "class portfolio", "peer review", "my grades", and "calendar". Below the tabs, it says "NOW VIEWING: HOME > ACADEMIC SUPPORT CENTER". There is a section titled "About this page" with a paragraph of text. Below this is a table with columns: START, DUE, POST, STATUS, and ACTIONS. The table has one row for an assignment titled "Academic Support Center". The "START" column shows "09-29-09 9:55AM", the "DUE" column shows "12-30-10 11:59PM", and the "POST" column shows "12-31-10 10:55AM". The "STATUS" column contains a green circle icon and the text "Submission for this assignment is complete." The "ACTIONS" column has two links: "Expand this assignment" and "Show details". An arrow from the text in Step 11 points to this "Show details" link.

	START	DUE	POST	STATUS	ACTIONS
Academic Support Center					Expand this assignment
PAPER	09-29-09 9:55AM	12-30-10 11:59PM	12-31-10 10:55AM	● Submission for this assignment is complete.	Show details

Step 12: Click the **color-coded percentage** to see your Originality Report.

For assistance with understanding the Originality Report, visit www.nnu.edu/turnitin

For subsequent checks, you will only follow Part B; you will not need to create an account each time.