Logging In to ePortfolios

NNU uses a web-based application called Folio by ePortaro to provide students and faculty with a way to showcase academic and professional achievements. These electronic portfolios allow users to put together pieces of information for purposes of assessment, job-hunting and other uses. Users can then share their portfolios with faculty, potential employers, family members and others.

Step 1: Open your Internet browser, such as Internet Explorer or Firefox.

Step 2: Go to the NNU Portal, at http://my.nnu.edu

Step 3: Underneath the NNU logo, enter your NNU network (Novell) user name and password, then click Login.

Step 4: Underneath the toolbar displaying your name, Personal Info link and Logout link, click the Student button.

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Step 5: In the Student menu, click **Electronic Portfolio**.

Step 6: Click the **Electronic Portfolio** link.

It may take a few moments for the Folio application to load, especially your first time logging in. You will find yourself on the My Folio tab, which is your own repository of content for creating portfolios. Watch for Alerts in the lower left of the page.

For help with ePortfolios, visit [www.nnu.edu/FolioSupport](http://www.nnu.edu/FolioSupport).