Course Title: ASCD: Substitute Teaching: Creating an Effective Training Program

Two-step Registration Process: 1) Register and pay for course with ASCD (www.ascd.org) 2) Register for credit with NNU (www.nnu.edu/cereg)

Instructor: Barbara Rainey  Continuing Education Credit(s): 1  Total Cost for Credit: $80.00

NOTE: Continuing Education courses are designed for professional development and do not normally count toward an academic degree.

1. Educational Goals for the Course: This course identifies characteristics of an effective substitute teacher program, investigates several model training programs, and introduces alternative methods of finding and training substitute teachers.

2. Instructional Learning Objectives: Participants will:
   - Identify characteristics of an effective substitute teacher program.
   - Investigate several model training programs.
   - Learn about alternative methods of finding and training substitute teachers.

3. Course Requirements: This course is available only to those who have registered with and purchased the course from ASCD (www.ascd.org, then select PD Online Courses) Participants will be required to:
   - Complete all lessons.
   - Submit a reflection paper, detailing what was learned and how the knowledge will be applied.
   - Submit reflection paper in a Word document attachment to:
     Barbara Rainey - BRaineyReader@aol.com
     c/o Northwest Nazarene University
     623 Holly St., Nampa, ID 83686
     800-349-6938 * fax 208-467-8426

4. Dates, Times and Location of Proposed Course:
   (1 Semester Credit Equals 15 Professor Contact Hours plus an additional 30 Hours Outside Work)
   TBD - Participants may have up to six months to complete course. Course completion date must be determined at time of registration.

5. Due Date for Completion of Course Requirements: Within six months of start date.


7. Evaluation Procedure: Pass/Fail