

NORTHWEST NAZARENE
UNIVERSITY**Professional Development
Course Syllabus**

Course Number: EDID56201 (Sec.01)

Sponsor ID: 119507Course Title: **PLC Team Leader Training**

Instructor: Niki Walker Continuing Education Credit(s): 1

Total Cost for Credit: \$60.00 Plus \$30 Workshop Fee Paid Directly to IDLA

*NOTE: Continuing Education courses are designed for professional development and do not normally count toward an academic degree.***Two-step Registration Process:**1) Register and pay for course with Idaho Online Professional Development (www.idahopd.org)2) Register for credit with NNU (www.nnu.edu/cereg) Registrations must be received by **November 14, 2011**.**1. Educational Goals for the Course:**

- Participants will learn the role of PLC team leader and the Blackboard skills necessary to utilize and/or apply effective skills in PLC design, multimedia tools, asynchronous communication, synchronous communication, and PLC start-up procedures.

2. Instructional Learning Objectives:*(What will participants learn and put into practice as a result of completing this process?)*

- During this tutorial, participants will learn skills and strategies to:**

- Session 1
 - Understand PLC's and your role as a team leader.
 - Understand the Instructor Role and edit mode.
 - Become familiar with the Course Menu.
 - Understand the Control Panel.
- Session 2
 - Create and edit folders.
 - Use Blackboard Editing Tools.
 - Create and link discussion boards.
 - Create and Link Wikis, Blogs, and Journals.
 - Create a Wimba Classroom link and Podcasts.
 - Create and send e-mails through Blackboard.
- Session 3
 - Create Assignments, Tests, and Test Pools.
 - Set-up Grade Centers.
 - Understand Grading and Providing Feedback.
 - Understanding Due Dates.
 - Final Exams.

3. Course Requirements – Educators will:

- Complete the required course readings and activities as posted in each of the session assignment pages. Participants are expected to post reflections about the assigned readings and the completed activities in the Learning Log.
- Complete and submit the final product during the final tutorial session: Participants will have a Blackboard professional learning community set up to begin using.
- Complete Learning Log - online work (self-directed) on the www.idahopd.org course site plus additional hours of reading, research, planning, implementation, and written course work will be verified by the final product reviewer. This log is to be completed to document the total number of hours required for Continuing Education credits related to this tutorial.
- Submit Learning Log to instructor - Niki.Walker@idahopd.org

4. Dates, Times and Location of Proposed Course:*(1 Semester Credit Equals 15 Professor Contact Hours plus an additional 30 Hours outside Work)*

15 hours online, asynchronous training between July 8 and December 4, 2011.

5. Due Date for Completion of Course Requirements: December 11, 2011**6. Learning Resources and Required Text:** All readings will be available online from within the course via the Internet.**7. Evaluation Procedure:** Pass/Fail**Center for Professional Development**