Course Syllabus

Course Number: EDMY5242  (Sec. )  
Course Title: 24/7: Facilitating International and Cross-Cultural Student Travel

Student must register online with My 24/7 Education at www.nnu.my247ed.com

Instructor: Tod Whitman  Continuing Education Credit(s):  2

Total Cost for Credit: $160.00  Plus Individual Course Fees – all course fees paid direct to My 24/7 Education.

NOTE: Continuing Education courses are designed for professional development and do not normally count toward an academic degree.

1. Educational Goals for the Course - Educators will:
   - Learn how to make international and cross-cultural travel educational, informative, and a life-changing experience.
   - Enhance his or her leadership abilities.
   - Explore health and safety strategies for student travel situations.

2. Instructional Learning Objectives – Educators will:
   (What will participants learn and put into practice as a result of completing this process?)
   - Develop leadership skills necessary to lead a group of students on an international travel experience.
   - Learn orientation strategies designed to make the international students' travel experience safe and meaningful.
   - Determine how best to use social networking sites for student travel.
   - Gain knowledge of health and safety procedures and best practices to ensure a safe and happy trip for students.
   - Develop skills designed to enhance situational awareness during travel.
   - Learn ADA basics and HIPAA privacy rules as they pertain to student travel.

3. Course Requirements – Educators will:
   - Attend all instructional sessions.
   - Participate in brainstorming sessions.
   - Participate in instructor-led discussions on all topics.
   - Complete in-class activities as presented by instructor.

   Out of Class:
   - Successfully complete online quizzes.
   - Complete a journal documenting/critiquing all activities.
   - Create an interview committee and conduct student interviews within 30 days of receipt of student applications.
   - Develop and complete a welcome/orientation packet for students.
   - Complete required program forms from the Delegation Leader Guide and the Leader Resource Guide.
   - Demonstrate best practices uses of social networking.
   - Generate framework for HIPAA and ADA compliance for their specific student groups.
   - Submit student evaluation forms.

4. Dates, Times and Location of Proposed Course:
   (1 Semester Credit Equals 15 Professor Contact Hours plus an additional 30 Hours outside Work)
   Internet course - exact dates and times TBD - time required will meet accreditation requirements of 45 hours combined online and individual study per credit. Each student will determine his/her beginning and ending date within a six-month time frame.

5. Due Date for Completion of Course Requirements:  Last day of class.

6. Learning Resources and Required Text:  Direct instruction with leaders, online discussions, e-mail, online chats, online resources and website, and supplemental instructional materials.

7. Evaluation Procedure:  Graded
   Complete all written (online and offline) exercises as defined by the course requirements within time schedule.

   Handbooks and materials  20%
   Meeting & participation 1  10%
   Meeting & participation 2  10%
   Meeting & participation 3  10%
   Meeting & participation 4  10%
   Online quizzes  15%
   Delegation Leader Course Assignments (1-4)  25%

   Grading:  90%+ A, 80% B, 70%-79% P, 69 or less F

Center for Professional Development
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