Bookstore Website Intern

NNU Bookstore would like a student interested in IT work to join our team! Training is provided and room to grow in the college bookstore industry is encouraged. Tasks include, but are not limited to the following:

- Maintain bookstore website which includes photos and item descriptions
- Keep website current by adding and deleting items as inventory fluctuates
- Learn parts of WinPrism Point of Sales (POS) system
- Maintain Facebook posts
- Provide POS ads, posters and flyers for sales and events
- Be available to work in-store to become familiar with products
- Hours per week are negotiable

Submit your completed application to Gail Walker, Bookstore Manager in person or by email.